**Lively Minds Application Form –** Head of Training

internal reference: for HR use

Please send your completed application form together with CV to: jobs@livelyminds.org **by Sunday 20 June.**

## Personal details

|  |  |
| --- | --- |
| **Title** | Click here to enter text. |
| **Surname** | Click here to enter text. |
| **First name** | Click here to enter text. |
| **Name you wish to be known by** (if different from above) | Click here to enter text. |

## Contact details

|  |  |
| --- | --- |
| **Telephone (mobile)** | Click here to enter text. |
| **Email** | Click here to enter text. |

## Knowledge, skills, experience, and additional information

Please answer the following questions.

1. We love a well-written cover letter and place more value on it than your CV! Please let us know why you'd be perfect for the role (max 800 words).

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1. Please tell us about a time that you have managed to motivate someone to change their behaviour. How did you achieve success and what was your role? (Max. 500 words)

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1. Please tell us about a time you have succesfully built the capacity of others. What did you do, what was your role? (max 500 words)

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1. Please describe any other skills or experiences that would help you succeed in this role? (max 500 words)

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## References

Employment at Lively Minds is offered to subject to receipt of satisfactory written references. Please give details of two referees. These should not include relatives or personal friends. We will not take up references without your permission, or before interview.

### First referee

|  |  |
| --- | --- |
| Name | Click here to enter text. |
| Relationship | Click here to enter text. |
| Position | Click here to enter text. |
| Organisation | Click here to enter text. |
| Telephone  | Click here to enter text. |
| Email | Click here to enter text. |

### Second referee

|  |  |
| --- | --- |
| Name | Click here to enter text. |
| Relationship | Click here to enter text. |
| Position | Click here to enter text. |
| Organisation | Click here to enter text. |
| Telephone  | Click here to enter text. |
| Email  | Click here to enter text. |

**Lively Minds | Find out more at** [**www.livelyminds.org**](http://www.livelyminds.org)